



Minutes of the Meeting of a meeting held on

Tuesday 13th February 2024, 7.30pm at Mawdesley Village Hall

Participants: Cllr M Worthington (Chair), Cllr M Henty, Cllr G Green, Cllr G Worthington, Cllr J Hogg, Cllr L Causer & Cllr S Boardman, Trish Grimshaw (Clerk/RFO), and Peter Boardman (Lengthsman) and 1 member of the public.

1. **Apologies** – None
2. **Declarations of Interest and Dispensations**
3. **To receive declarations of interest from Councillor's on items on the agenda** – Cllr L Causer advised she would need to abstain from the discussions and decision regarding the tea party grant application.
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any)** - None
5. **To grant any requests for dispensation as appropriate** - None
6. **Minutes of the Previous Meeting.** It was resolved to approve as a correct record the Minutes of the Council Meetings held on 09.01.24, these were duly signed by the Chairman.
7. **Public Participation** – none
8. **To present the 2023 Mawdesley Village Champion award** – The Chairman presented Steve Blakemore with the 2023 Village Champion Award for services to Mawdesley. Steve brightens the village up every Christmas wearing his bright red suit, attending the Christmas lights switch on and spending time touring the village in his sleigh. Steve gratefully received the award.

Steve enquired if he would be able to plant a small variety walnut tree on Moss Fields. Parish Councillors were happy to ratify this, the Lengthsman to be contacted to identify the best location.

9. **To provide an update on the CCTV survey of the culvert under New Street and Hurst Green playground.** It was identified that LCC have recently carried out a survey – we await the report.
10. **To consider and resolve additional grant applications received from Mawdesley Tea Party and Mawdesley Amateur Dramatic Society and resolve how to allocate the budget line for grants from the precept or CIL money. To formally agree that all grant applications from groups must comply with the Parish Council's financial regulations and provide three quotes to demonstrate value for money.** It was resolved to grant both applications the sums detailed below, proposed by the Chairman, seconded by Cllr G Worthington, and subsequently agreed by all Parish Councillors.

Mawdesley Amateur Dramatic Society – Theatre, Stage & Lighting Equipment 1,483.87

Mawdesley Tea Party - to support the cost of the marquee and a vintage bus 2,300.00

The Clerk to advise both applicants, grants to be allocated from CIL.

11. **Parish Clerk's Report.** The report (previously circulated) was noted. The Clerk highlighted she had met with Peter to remove and identify the content of numerous Parish Council files which are currently stored in the lockup. Once these have been sorted a suitable storage

facility needs to be identified taking account of minimum retention periods. An option may be to scan documents. The Clerk to progress with LALC.

The Clerk highlighted that unfortunately Gareth is not able to progress with the gardening work on Moss Fields. The Parish Council are grateful to Gareth's for the work and advice he has provided. The Lengthsman suggested contacting Ian from Treescapes to progress the ideas regarding the climbers on the frame next to the container and plants for the mound that is currently covered.

The Clerk requested authorisation for:

a) the year end health check from Scribe (£49.00)

b) budget 1-1 training for the Clerk (from Scribe, £100.00) – this is already within the 2023/24 budget

Both items (a) and (b) were ratified by all the Parish Councillors.

12. Lengthsman's Report. Peter reported:

- he has cut up a fallen tree on moss fields and requested that anyone moving the logs to sit on returns them to their original location so there are no tripping hazards.
- the van had passed its MOT.
- the mower has been serviced.
- two styles (Nook Lane) require replacing, Peter to obtain a price from Steve with a view to undertaking in the summer months.
- the poor condition of the path from Jigsaw to the bridge – Jigsaw will be contacted to see if they can improve it.
- the area at Smithy Lane end (near the gate) is holding water – a quotation will be obtained from Steve.
- the strimmer and leaf blower are due for service.

13. To discuss the Play Inspection report and resolve to identify and prioritise tasks – the Clerk reported there are no immediate causes for concern but will forward to all Parish Councillors and Peter for comments/actions at the March meeting.

14. To discuss and decide whether to purchase a bench for the clearing area on Moss Fields. A bench at the front of the container was suggested. All Parish Councillors were in favour of this with Steve Blakemore offering to build the bench. An estimate will be required to agree the budget, proposed by the Chairman, seconded by Cllr Causer.

15. To discuss and decide whether to resurface the path from Tarnbeck to Bradshaw Lane. It was ratified to investigate further, however it was acknowledged this is private land and advice needs to be sought regarding improving public rights of way on private land.

16. To discuss the findings following Cllr Hogg's investigations into the ownership of the land on New Street. Cllr Hogg was thanked for establishing ownership, it was agreed to park this item and review in a year's time.

17. To request items for the spring newsletter and confirm deadline for submission of articles. The Clerk advised the deadline for articles – Friday 23rd February with a view to the newsletter being ready on Monday 11th March. A 'history' article was suggested which was felt would be a welcome addition to the newsletter.

18. To receive an update on the Neighbourhood Plan – on going.

19. To receive an update on the Moss Fields Masterplan and the fruit tree planting morning held on 3rd February – unfortunately this did not go ahead due to a mix up with the order by LCC and the supplier, a new date will be arranged asap on confirmation of the delivery date.

- 20. To agree the provisional dates of 9th or 16th March for the Community tree saplings planting morning (10.30 to noon) and provide refreshments in the bowling club or village hall for all volunteers.** It was ratified to select the best date in terms of Treescapes availability and a budget £50 was set for refreshments for all volunteers. The Clerk to check availability of the hall or bowling club. Cllr Boardman offered to contact the local primary schools to encourage families to attend.
- 21. To receive further quotations for the upgrade of the play area path and agree the way forward.** The 3 quotations were discussed. It was ratified to select DCM Surfaces subject to the Clerk obtaining additional information on how the surface would cope with high temperatures. Proposed by the Chairman, seconded by Cllr Causer and subsequently agreed by all Parish Councillors.
- 22. To receive an update on the camera for Moss Fields.** The Clerk to order this week.
- 23. To receive an update on the potential for a temporary structure for the trailer and electricity supply to the container on Moss Fields.** To be added to the next agenda.
- 24. To consider and decide whether to enter the Lancashire Best Kept Village Competition 2024.** Following discussion, it was ratified not to enter the competition and to ensure feedback was given to LBKVC regarding the Parish Councils disappointment at previous responses.
- 25. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

Proposal: Single storey rear extension and extension to existing front porch (following demolition of existing single storey extension)

Location: Glendale Bradshaw Lane Mawdesley Ormskirk L40 3SE

Reference: 24/00061/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk.

Please view the documents and submit your comments online by 23 February 2024.

Decision – no objections from Parish Councillors with Cllr Boardman unable to comment.

The Parish Councillors felt it would be helpful to receive training on the planning process, the Clerk to investigate providers.

- 26. To receive the budget monitoring reports/receipts and payments summary up to the end of quarter 3 (2023/24 – April to December) for members to note – the report was noted with no issues raised.**
- 27. To consider and approve the schedule of accounts for payment - approved.**
- 28. Financial reports – to ratify accounts and authorise payments - approved.**

There being no further business the meeting closed at 21.40.

SignedM Worthington..... Cllr M Worthington, Chair. Dated..... 12.03.24.

Clerk/RFO: Trish Grimshaw, E mail: clerk@mawdesleyparishcouncil.org.uk